BU/ BOS/ MLT/ 08/ 2024

Date: 08/02/2024

Minutes of Meeting

The 8th meeting of the Board of Studies – Medical Technology & Allied Subjects, Bhaikaka University was held on February 03, 2024 (Saturday) from 11:00 AM onwards in the Hospital board room, Shree Krishna Hospital, Karamsad.

Following members were present for the meeting:

1. Dr. Sonal Chitroda, Chairperson, BOS, Medical Technology & Allied Subjects
2. Dr. Suman Singh, Professor, Department of Microbiology, PSMC
3. Dr. Sunil Karna, Cardiologist, M & B Cardiac Centre
4. Dr. Gurpreet Panesar, Cardiac Aesthetic, M & B Cardiac Centre
5. Dr. Maulin Shah, Assistant Professor, Medicine, PSMC
6. Dr. Viral Patel, Professor and HOD, Dept. of Radiology, PSMC
7. Ms. Dipal Bhatt, Assistant Professor, LPPIMLT
8. Dr. Sadhana Saraiya, Tutor, Pathology, PSMC
9. Ms. Jigna Patel, Coordinator, PGDCD
10. Dr. Puneet Kumar Bagri, Consultant Oncologist, MS Patel Cancer Centre
11. Dr. Artee Tyagi, Head, Microbiology Dept., Charutar Institute of Paramedical Science
12. Dr. Hitesh Patel, Provost Nominee, Head of MLT & Biochemistry Dept., Shri A. N. Patel PG Institute, Anand

Following members were present online through ZOOM platform for the 7th BOS meeting

13. Dr. Seema Baxi, External member, Additional Professor, Pathology Department, Govt. Medical College, Bhavnagar.

Following members were not present for the meeting with prior intimation.

1. Dr. Samir Patel, HOD, Critical Care, SKH
2. Dr. Alpa Gor, Professor & Head, Dept. of Pharmacology, PSMC
3. Dr. Ujjval Trivedi, External Member, Professor & Head, Dept. of Bioscience, SPU

Invitees:

1. Dr. Jyoti Tiwari, Academic Controller, Bhaikaka University
2. Dr. Barna Ganguly, Professor, Pharmacology, PSMC
3. Dr. Darshan Shah, Critical Care, SKH

Dr. Sonal Chitroda, welcomed and introduced the new member Dr. Puneet Kumar Bagri, Consultant Radiologist at M.S. Patel Cancer Center to all the members for the meeting and shared the purpose of this meeting.

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Agenda no. 23.02.01: To approve minutes of 7th meeting of BOS held on 01/09/2023

Proceeding:
The minutes of the 7th meeting of BOS were circulated to the members via email on 28th April 2023 for perusal and again shared along with the agenda of the current meeting on 29th September 2023. Dr. Sonal discussed the main highlights of that meeting. All members approved the minutes with no further suggestions.

Resolution 23.02.01
It was resolved that the Minutes of the 7th meeting of BOS held on 1st October 2023, be and are hereby approved.

Agenda no. 23.02.02: To take note of action taken report following 7th meeting held on 01/09/2023.

Proceeding:
The action taken report was shared with all members since the last minutes of meeting. It was as follows:

Sr. No.	Agenda	Action taken
23.01.03	To review and approve curriculum with implementation of Choice based credit system (CBCS) for the academic year 2023-24 **RESOLUTION:** 1) It is resolved to revise the course content as well as credit framework of all the UG, PG and Diploma programs as per the suggestions received considering the guidelines given by UGC and NEP for better implementation. 2) Few courses will be identified as electives to offer choice to the students.	1) The credit framework for B.Sc. MT (MLT), M.Sc. MT (MLT), DMLT, & PGDCD program has been prepared considering the guidelines given. The same for other programs of B.Sc. MT, M.Sc. MT (PT), M.Sc. RMIT, PGDIDT, and PGDCCT are under process. 2) Few electives are identified to offer in each year of B. Sc. MT.

The members took note for the same and action taken report be and is hereby approved.

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Agenda no. 23.02.03: To review and approve curriculum with implementation of Choice based credit system (CBCS) for the academic year 2024-25

Proceeding:

Dr. Sonal apprised the members that the Institute has prepared credit framework for B.Sc. MT (Medical Laboratory Technology), M.Sc. MT (MLT), DMLT and PGDCD offered by the institutes considering the guidelines given by UGC and NEP.
She presented the credit framework of all these programs year-wise in front of all the members one by one and discussed the same. To it Dr. Artee suggested to have the nomenclature of the courses/subjects found common in all three years of the B.Sc. MT(MLT) program to be in sequential numbers or specific to the content of the course. Other members also agreed for the same. Dr. Chitroda showed the list of elective courses identified by the institute to be offered during each year of the B.Sc. MT program.

Dr. Jyoti informed that 2 credit should be assigned to each elective course offered during the academic year. She also suggested to identify the teaching expert for the selected electives before finalizing the course. Dr. Seema suggested to identify such electives that may add value or enhance the skills required for their employability after the successful completion of the program. To it other members also agreed. Dr. Chitroda also replied affirmatively.

Dr. Sadhana enquired about the content of Phlebotomy course identified as an elective is finalized or not as it is essential for the phlebotomy course to specify the content as per the requirement. To it Dr. Chitroda replied that the content of all the electives will be finalized after having discussion with the subject experts in the respective field.

Dr. Artee added to have research methodology as an elective course in the B.Sc. MT programs. To it Dr. Tiwari suggested to have this course in second year of the program as a core subject and computer as an elective course in the same year. All other members agreed for the same.

Dr. Hitesh asked about the nomenclature of the program DMLT as many other universities have started offering the program with the same nomenclature but the eligibility criteria is varying. Few institutes offer the DMLT program having 10^{th} or 12^{th} Pass as an eligibility criteria for the admission. But our university offers the DMLT program having graduation as the minimum eligibility criteria for the admission. Hence, it is better to have the nomenclature of the program as "Post Graduate Diploma in Medical Laboratory Technology". To it other members also replied affirmatively.

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Dr. Sonal informed that as our institute is also offering other such Post-graduation Diploma courses such as PG Diploma in Cardiac Care Technology and PG Diploma in Clinical Dietetics, it will also be in alignment with them to have nomenclature of DMLT program as suggested by Dr. Hitesh.

Dr. Sonal also asked the members or coordinators from other respective programs present in the meeting of which the credit system is yet to be finalized like B. Sc MT (RMIT), B.Sc. MT (OTAT), B. Sc. MT (RTT), B.Sc. MT (RCT), PGDCCT, PGDIDT, M.Sc. RMIT and M.Sc. MT (PT) to get completed as early as possible so as institute can implement the same from the next academic year. Other members took note and agreed for the same.

Resolution no. 23.02.03

It is resolved to:

1) Have the nomenclature of the courses/subjects found common in all three years of the B.Sc. MT(MLT) program to be in sequential numbers or specific to the content of the course.
2) Add the 2 credit of elective courses offered in the respective year in total credit framework of the of that program.
3) To identify few more elective courses that enhance the skills and employability.
4) To add research methodology as a core subject in second year B.Sc. MT programs. And Computer as an elective in the same year.
5) Finalize the content of the identified elective courses
6) To change the nomenclature of the program from Diploma in Medical Laboratory Technology (DMLT) to Post -Graduate Diploma in Medical Laboratory Technology (PG-DMLT)

Agenda no. 23.02.04: To change the college nomenclature from existing name i.e., CAM Institute of Allied Health Science & Technology to CAM Institute of Allied Health Sciences & Technology

Proceeding:

Dr. Sonal Chitroda apprised the members that the existing name of the institute is "CAM Institute of Allied Health Science & Technology". As the institute is offering various different programs of allied health sciences, it would be appropriate to have the name of the institute as "CAM Institute of Allied Health Sciences & Technology". The word "Science" need to be replaced with "Sciences". In favour of that Dr. Puneet also replied that as the institute is offering more than one program, the name should be changed accordingly. Ms. Dipal informed that initially the institute was offering only one course of allied health science and

as the need arises institute has started offering other programs after receiving official approval from the competent authority.

All the other members took note and agreed for the same.

Resolution no. 23.01.04

It was resolved to change the nomenclature of the institute from "CAM Institute of Allied Health Science & Technology" to "CAM Institute of Allied Health Sciences & Technology".

Agenda no. 23.02.05: Any other matter with the permission of the chair.

As there was no other matter to discuss, the meeting ended with thanks to the Chair.

Dr. Sonal Chitroda
Chairman, Board of Studies

Dr. Jyoti Tiwari
Controller [Academics]

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